



**DISBURSING ORDER**

DATE ISSUED		CAPITAL AREA CHAPTER AMERICAN RED CROSS 187 OFFICE PLAZA DRIVE TALLAHASSEE, FLORIDA 32301		DISBURSING ORDER M336009	
				DR NUMBER	
← "VERIFICATION BOX" (to left of arrow, hold between thumb and forefinger, or breathe on it. Color will disappear, then reappear)					
MERCHANT: SEE BACK FOR INSTRUCTIONS / ALL ITEMS IN RED MUST BE COMPLETED					
MERCHANT'S NAME		DELIVER ARTICLES OR SERVICES TO	BENEFICIARY'S NAME (Last, First)		
STREET ADDRESS			STREET ADDRESS		
CITY AND STATE AND ZIP			CITY AND STATE AND ZIP		
THIS ORDER MUST BE PRESENTED TO THE MERCHANT WITHIN 15 DAYS OF THE DATE ISSUED					
ARTICLE OR DESCRIPTION OF SERVICE			UNIT PRICE		AMOUNT
MERCHANT - PLEASE ATTACH ITEMIZED LIST					
NO PAYMENTS WILL BE MADE FOR SUBSTITUTIONS, ALCOHOL, OR TOBACCO					
CHARGE IS NOT TO EXCEED: _____ dollars (\$ _____)					
AUTHORIZED BY: (Signature)			SIGNATURE OF BENEFICIARY		
AUTHORIZED BY: (Printed Name)					
CLIENT ACCEPTANCE OF GOODS OR SERVICES:					
SIGNATURE (AND RELATIONSHIP IF NOT BENEFICIARY)		DATE		SIGNER'S IDENTIFICATION - REQUIRED	
MERCHANT CERTIFICATION OF DELIVERY: DISCOUNTS APPRECIATED					
I (We) have read the back of this form and certify that the articles have been delivered to (or the services have been performed for) the beneficiary as authorized on this order and that payment therefore is due in the amount of \$ _____					
_____ (Name of person or firm)		By _____ (Name and title of official signing)		_____ (Taxpayer Identification Number)	
TAX EXEMPT WHEN APPLICABLE					
CHAPTER CODE		P S C	SYMBOL		DISBURSING ORDER M336009
COUNTY CODE		CLASSIFICATION		CASE NO.	
LIST NO.	AUDITED	PASSED FOR PAYMENT (ACCT. OR TREAS.)		APPROVED (CHAIR OR DIRECTOR)	

Prepare in quadruplicate: ORIGINAL (top) and GREEN copy to the beneficiary for delivery to the merchant;
YELLOW copy to the accounting office; PINK copy for case record.

ORIGINAL — RETURN TO RED CROSS TO RECEIVE PAYMENT

American Red Cross disaster assistance is provided to people in need without charge. This is made possible by voluntary donations from the American people.

American Red Cross Form 140C (Rev. 10/01)